Instructions for Newly Admitted Graduate Students

Step 1: Create your password and obtain your user name. If you are a returning user and have already activated your account proceed to step 2.

SSU Online Services - Obtain UserID

Information About You

Please enter the following information to look up your account.

Last name: 
Zip code: 
Last four digits of your SSN: (if you did not provide an SSN when you applied, leave this blank)

Date of Birth: Month: January Day: 1

Note: If you are a new applicant to SSU, please remember that the information you submit should match that on your admissions application.

Enter last name without spaces, apostrophes or hyphens. (Example: O’Brien-Smith would be entered as obriensmith)

Contact the IT Help Desk if you need help with this page.

Step 2: Sign in using your Seawolf ID and Password.
Step 3: Click on “MySSU”.

Step 4: Click on “Application Status”

Step 5a: If you have been DENIED admission, the reasons will be listed under the section “Outstanding items for this application”.
Step 5b: If you have been ADMITTED, verify that your application is complete and click on “Accept/Decline Admission”.

Step 6: If you are ready to pay your Enrollment Reservation Deposit, click on “Accept/Decline”.

Congratulations! Sonoma State University is pleased to offer you admission for the term listed below. Your offer of admission is contingent upon verification of official documents including transcripts and test scores. Sonoma State reserves the right to rescind this offer of admission if it is determined after final verification that you no longer meet admission eligibility. To accept this offer of admission click on the ACCEPT/DECLINE link.

For instructions go to:
http://admissions.sonoma.edu/i-have-applied/track-your-application-status-myssu

***If you cannot pay your deposit online go to the “Stay On Track Timeline” for further details:
http://admissions.sonoma.edu/stay-on-track
Step 7: Click on “Pay Deposit” to make your deposit payment.

You cannot accept your admission until you pay the enrollment deposit.
Step 8: Click on “Click here to make a payment”.

Step 9: Click on “Newly Admitted Student Payments”. NOTE: If you have questions regarding dates or deadlines, use the Stay On Track link under “Helpful Links”.
**Step 10a:** Click on term you were admitted to.

**Step 10b:** Select class level.
**Step 11:** Click on “Add to Basket”

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**Fall 2020 Graduate Student**

This package includes a space with the University (Enrollment Reservation Deposit). This package is for graduate students only.

**Price:** $50.00

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Only continue with this purchase if you are a Fall 2020 Graduate (Post-baccalaureate) Student.

The item you are purchasing includes:

*Enrollment Reservation Deposit: $50

The Enrollment Reservation Deposit (ERD) is required to reserve your spot in the upcoming semester and will be applied toward your admit term’s registration charges. The ERD is non-refundable and non-transferable to another term.

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**WITHDRAWAL/REFUND INFORMATION:**

If you change your mind about attending Sonoma State University, you must notify the University in writing. The Enrollment Reservation Deposit is non-refundable. Email your cancellation request to seawolf.servicecenter@sonoma.edu.

By selecting “Yes, I Agree” below, you agree to the preceding terms outlined in the section above and also agree that you are authorized to use any payment method you utilize.

Do you agree to Sonoma State’s terms & authorize this payment?

*  

Yes, I Agree

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To pay for this item, click the button below.

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**Helpful Links:** [Stay on Track] | [How to Make a Payment] | [Payment FAQ] | [Housing Rate Schedule] | [Student Charges/Fees] | [Culinary Services] | [Payment Due Dates] | [Academic Calendar]
Step 12: Click on “Checkout”.

Step 13: Select Method of Payment then click on “Continue Checkout”.
Step 14: Enter your payment information and click on “Continue Checkout”.

Another screen will pop up asking you to continue.
Step 15: Confirm payment information and click on “Submit Payment”.

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66228 – 66228.6 of the Education Code).

Please confirm the information below:

By clicking the “Submit Payment” button below, you certify that you are properly authorized to use the entered payment method to complete this transaction.

Items Selected
Fall 2019 Graduate Student
Agree to Cancellation Terms & Use of Valid Payment: Yes, I Agree

Amount
$  
Service Fee
$  
Total Amount
$  

Payment Information
Credit Card Number:  
Expiration Date:  
Cardholder Name:  
Address:  
City:  
State/Province/Region:  
Zip/Postal Code:  
Country:  
Email Address:  

Submit Payment

Step 16: Once the transaction is approved, close the window and return to the open Accept Admission window.

Note: Your receipt will be emailed to the address you entered earlier.

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Step 17: Click on “I Accept Admission” to finalize the transaction.

Step 18: Click on “CONFIRM ACCEPTANCE”.

Step 19: You have successfully accepted your admission to Sonoma State University!

PLEASE NOTE: Orientation is only for undergraduate students.