Instructions for Newly Admitted Graduate Students

Step 1: Create your password and obtain your user name. If you are a returning user and have already activated your account proceed to step 2.

SSU Online Services - Obtain UserID

Information About You

Please enter the following information to look up your account.

- Last name: 
- Zip code: 
- Last four digits of your SSN: (if you did not provide an SSN when you applied, leave this blank)
- Date of Birth: Month: January | Day: 1

Note: If you are a new applicant to SSU, please remember that the information you submit should match that on your admissions application.

Enter last name without spaces, apostrophes or hyphens. (Example: O’Brien-Smith would be entered as obriensmith)

Contact the IT Help Desk if you need help with this page.

Submit

Step 2: Sign in using your Seawolf ID and Password.

Online Services

Password

LOGIN

Username & Password Help

Don't have an account?

Students can obtain their login information using the 'Username & Password Help' located above. Faculty and Staff must visit the IT Help Desk for their login information.

Security Notice!

Remember to logout and exit your browser when using a public computer.
**Step 3:** Click on “MySSU”.

**Step 4:** Click on “Application Status”.

**Step 5a:** If you have been DENIED admission, the reasons will be listed under the section “Outstanding items for this application”.
Step 5b: If you have been ADMITTED, verify that your application is complete and click on “Accept/Decline Admission”.

Step 6: If you are ready to pay your $200 for the Enrollment Reservation Deposit, click on “Accept/Decline”.
**Step 7:** Click on “Pay Deposit” to make your deposit payment.

IMPORTANT: If you Decline Admission, this action is final and you will no longer have the option to accept your admission.

You cannot accept your admission until you pay the enrollment deposit.

You can not accept your admission offer until you pay your Enrollment Reservation Deposit (ERD).
**Step 8:** Click on “Click here to make a payment”.

**Step 9:** Click on “Newly Admitted Student Payments”.

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Your account does not currently have any outstanding charges.

You may select the following items:

- **Newly Admitted Student Payments**
  - Fall 2018 and Spring 2019

- **WolfBucks**
  - Add WolfBucks to your Seawolf Card

- **WEPT Test Fee**
  - This item should only be purchased if you are taking the WEPT

- **Meal Plans - Fall 2018**
  - Not applicable to first time freshmen living on campus.
Step 10: Click on desired package. Be sure to read package information carefully before making your selection.

HOME » NEWLY ADMITTED STUDENT PAYMENTS

You may select the following items:

Newly Admitted Students - Fall 2019
Please only select the Enrollment Reservation Deposit package that corresponds with the term in which you were offered and accepting your admission. The packages are also class level specific. If you have any questions please contact the Office of Admissions at 707-664-2778.

Newly Admitted Students - Spring 2019
Please only select the Enrollment Reservation Deposit package that corresponds with the term in which you were offered and accepting your admission. The packages are also class level specific. If you have any questions please contact the Office of Admissions at 707-664-2778.

Approved EOP, Hardship, Seawolf Scholar Students
Spring 2019 Transfer students who have been approved for EOP, Deposit Hardship or Seawolf Scholar (Foster Youth) rates. Approval codes required.

Udah Liberal Studies - Spring 2019
Spring 2019 Udah Liberal Studies students only. Approval codes required.

HOME » NEWLY ADMITTED STUDENT PAYMENTS » NEWLY ADMITTED STUDENTS - SPRING 2019

You may select the following items:

Spring 2019 Transfer Student
This package is for transfer students looking to pay their enrollment reservation... $235.00 View Details

Spring 2019 Graduate Student
**Only continue with this purchase if you are a Spring 2019 Graduate (Postbaccalaureate)... $200.00 View Details

Helpful Links: How to Make a Payment | Payment FAQ | Housing Rate Schedule | Student Charges/Fees | Culinary Services
Step 11: Click on “Add to Basket”

Click on “Add to Basket”
Step 12: Click on “Checkout”.

Step 13: Select Method of Payment then click on “Continue Checkout”.
Step 14: Enter your payment information and click on “Continue Checkout”.

Enter credit card information

Credit Card Number
Expiration Month
Expiration Year
Cardholder Name
Address
City
State/Province/Region
Zip/Postal Code
Country
Email Address

(Required) Please provide a name for this payment method to be saved for future use:

(You’ll have a chance to review this order before it’s final.)

Your receipt will be sent to the address you enter here.

Continue Checkout
Confirm payment information and click on “Submit Payment”.

Once the transaction is approved, close the window and return to the open Accept Admission window.

REFUND INFORMATION

If you change your mind about attending Sonoma State University, you must notify the University in writing in order to receive a refund. The Enrollment Reservation and Campus Housing Down Payment are 50% refundable if requested in writing by December 15, 2018; non-refundable thereafter. NOTE: The Orientation Fee is 50% refundable until December 15, 2018 ONLY if requested in writing prior to your selected orientation date. The fee is non-refundable if the orientation date you signed up for has passed, you attended the session, OR an orientation refund is requested after December 15, 2018.

Email your refund request to seawolf.servicecenter@sonoma.edu.
**Step 17:** Click on “I Accept Admission” to finalize the transaction.

**Step 18:** Click on “CONFIRM ACCEPTANCE”.

**Step 19:** You have successfully accepted your admission to Sonoma State University!

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**PLEASE NOTE:** Orientation is only for undergraduate students.