**Application Confirmation Email - UGRD International Students**

*Sent using 3C after the application is loaded.*

Subject Line: Thank you for applying to SSU!

*Important information for undergraduate international applicants for Fall 2021
Please save this email for future reference*

Dear <<First Name>>,

Thank you for submitting your application to Sonoma State University! You have taken an important step in your higher education journey by applying to SSU, and we are thrilled that you are considering becoming a Seawolf. This email serves as confirmation that we have received your Fall 2021 application.

What happens next? You can track your application status and view required documents using the **To Do List** feature of MySSU. To set up your MySSU, visit <https://ldaps.sonoma.edu/password/index.cgi>. Instructions for accessing the MySSU To Do List may be found at <http://admissions.sonoma.edu/i-have-applied/track-your-application-status-myssu>. We encourage you to periodically check MySSU for information about your application status for the Fall 2021 term.

Important next steps:

● Please provide the following required documents along with certified English translations of all the documents not originally issued in English:

○ Transcripts: Official transcripts, mark sheets, university work

○ Verification of the award of all diplomas/degrees, if not noted on official transcripts.

○ Proof of English proficiency via TOEFL or IELTS examination scores: TOEFL minimum scores: Undergraduate: 500 PBT, 61 iBT; 80 iBT. IELTS minimum band score: Undergraduate: 6.0

○ If you have Advanced Placement (AP) and /or College Level Examination Program (CLEP) test(s), please submit one official set of scores by July 10, 2021.

○ Financial Affidavit for International Students found on the Admissions Forms page:<http://admissions.sonoma.edu/forms>

○ Gap in Attendance Inquiry Form (if there is a gap in your educational history of 12 or more months) found on the Admissions Forms page:<http://admissions.sonoma.edu/forms>

○ Copy of the biographical page (photo page) of your passport

● International students’ applications are reviewed by Hope Ortiz or Kerbrina Boyd, International Academic Records Specialists. If you have any questions, please contact them at hope.ortiz@sonoma.edu or kerbrina.boyd@sonoma.edu.

● You may have applied to an impacted major, which are programs that have more students interested in applying than that program has space to accommodate. These programs have additional admissions requirements. If you applied to an impacted major please refer to <http://admissions.sonoma.edu/how-apply/impacted-majors> for additional admissions criteria.

● Please keep in mind that your file will not be considered complete until all of the documents listed above have been received, and failure to meet the requirements above will void the processing of your application for Fall 2021. It is your responsibility to check your MySSU account for updates, requirements, and deadlines. All documents must be submitted by the deadline indicated on your MySSU To Do List. You will be notified via email at the address provided on your Cal State Apply application as each document is received.

Our virtual resources are a great and informative way to learn about why Sonoma State is the right choice for you, all from the comfort of your own home. Please take advantage of these resources to learn about our university and how we can support your journey both in education and in achieving a fulfilling future.

● Enrollment Advising Appointments (hyperlink to <https://admissions.sonoma.edu/experience-ssu/virtual-enrollment-advising-appointments> )

● Information Sessions (hyperlink to <https://admissions.sonoma.edu/experience-ssu/virtual-information-sessions>

● Virtual Campus Tour (hyperlink to<https://www.youtube.com/watch?v=VbbWgvdYoSE>)

If you have any questions or would like to learn more about Sonoma State outside of these resources, you may contact us at admissions@sonoma.edu.

Thank you again for submitting your application to Sonoma State University. We are excited to have you join Noma Nation and become a part of our Seawolf community!

Sincerely,

Natalie Kalogiannis

Director of Admissions

Sonoma State University