



## Spring 2019 New Incoming Transfer Student Deposit Hardship Deferment Form

**HOW TO REQUEST A DEPOSIT HARDSHIP DEFERMENT:**

In order to request a reservation deposit hardship deferment, please complete the information on this form, include documentation about your hardship, and mail to Seawolf Service Center, Attn: Hardship, 1801 East Cotati Avenue, Rohnert Park, CA 94928. ***A completed Hardship Deferment form and check (if chosen payment method) must be received in the Seawolf Service Center as soon as possible but no later than the date stated on your admission letter.*** If accepted Seawolf Service Center will email you a confirmation and if denied they will contact you to submit the remaining balance within 10 business days. Within 72 hours after the payment confirmation has been received, please log on to MySSU and select an Orientation date through Self-Service.

**CAMPUS HOUSING:**

To apply for campus housing, go online to create an application. No payment is due at the time the application is submitted. Application date establishes priority for housing assignment and space. Housing is in high demand and space fills quickly. A wait list will be started once housing is full.

**Incoming New Transfer Student \$35= \$0 ERD + \$35 Orientation**

Name (First and Last):	SSU ID:
Permanent Address:	Telephone:
City, State, Zip:	Amount Enclosed:
Email Address:	Date:
<i>By submitting this form, I acknowledge that I have read and agree to the below noted refund cancellation terms.</i>	Signature:

**Reason for Hardship Deferment Request – Check all that apply. On a separate piece of paper include a statement about your financial hardship and why you are unable to pay the full deposits. Documentation to support your circumstance is required in order to be reviewed.**

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|---|---|---|
| <input type="checkbox"/> Pell Grant Eligible      | <input type="checkbox"/> Estimated Family Contribution is \$0 | <input type="checkbox"/> Loss/Reduction of Income   |
| <input type="checkbox"/> Death of Parent/Guardian | <input type="checkbox"/> Separation/Divorce in Family         | <input type="checkbox"/> Loss/Reduction of Benefits |
| <input type="checkbox"/> Other:                   |   |   |

**PAYMENT METHOD:**

The following payment methods are approved for this Hardship Deferment (check one):

- Mail or In-Person:** Check or money order made payable to Sonoma State University attached to the Deposit Hardship Deferment Form. Please include Student ID on the check.
- Online:** If the Deposit Hardship Deferment is approved, the Seawolf Service Center will send email confirmation and a unique required code to use in order to complete the payment online using electronic check or credit/debit card (2.75% service charge applies for this payment method). Payment must be made within 24 hours.

**REFUND INFORMATION:**

If you change your mind about attending Sonoma State University, or living on campus, you must notify the University in writing in order to receive a refund. The Orientation Fee is 50% refundable until December 15, 2018 ONLY if requested in writing prior to your selected orientation date. The fee is non-refundable if the orientation date you signed up for has passed, you attended the session, OR an orientation refund is requested after December 15, 2018. The Campus Housing Down Payment is 50% refundable if requested in writing by December 15, 2018; non-refundable thereafter. Email your refund request to the Seawolf Service Center to [seawolf.servicecenter@sonoma.edu](mailto:seawolf.servicecenter@sonoma.edu).